# SELBY HIGH SCHOOL

*A Specialist School for the Arts and Science*

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12th October 2026

Dear Parent(s)/Carer(s)/Guardian(s),

**Year 7 Settling in Evening – Wednesday 4th November 2026**

We are holding our 'Year 7 Settling In' evening for parents, carers and guardians on Wednesday 4th November 2026 between 4.30 and 6.30pm. You are invited to come into school to see how your child has transitioned into year 7.

Parents, carers and guardians are invited to book a 5 minute appointment with their child's personal development tutor. In addition to this, there will be other key members of staff to speak to should you require any further information about your child at school. Mrs Lockhart, SENCO will be available, as will Mrs Mouncer, the Year 7 Manager, the Pastoral Director, Kathryn Whitaker and other members of the Senior Leadership Team. These staff will be available for drop in conversations during the evening rather than bookable appointments.

I hope that you can attend the evening so that we can work together to support your child's learning journey. We would like parents, carers and guardians who plan to attend the event to pre-book via our Selby High Parents Evening booking system at https://selbyhigh.schoolcloud.co.uk/

For those without internet access, please contact the school on 01757 244805 to make bookings via phone with Laura Currey. A 'Guide for Booking Events' is attached to this letter. Should you have any questions about the evening, please do not hesitate to contact me at school.

We believe this evening will be an informative, worthwhile and valuable opportunity to meet with staff at school and look forward to welcoming you on **Wednesday 4th November 2026.**

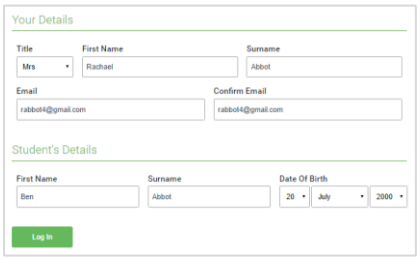
Yours sincerely,

K Whitaker.

Ms Kathryn Whitaker
Pastoral Director Year 7

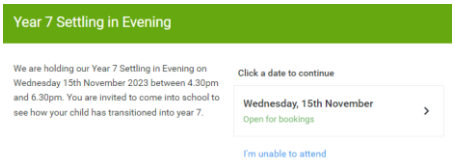
# Parents' Guide for Booking Appointments

Browse to https://selbyhigh.schoolcloud.co.uk/



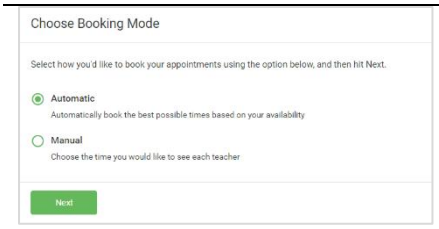

**Step 1: Login**
Fill out the details on the page then click the *Log In* button.
A confirmation of your appointments will be sent to the email address you provide.

Please use your child's "preferred" forename that matches our records (no abbreviations).

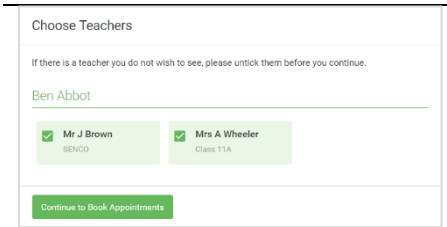



**Step 2: Scroll down and select Year 7 Settling in Evening**

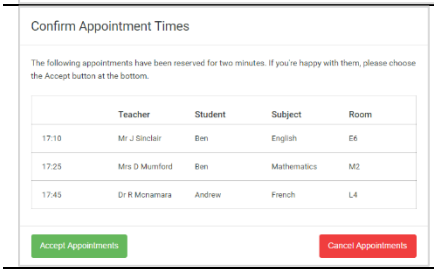
Unable to make the date? Click *I'm unable to attend*.



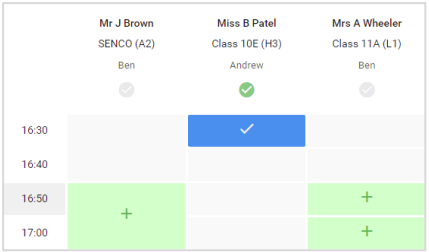

**Step 3: Select Booking Mode**
Choose *Automatic* if you'd like the system to suggest the appointment time based on the times you're available to attend. To pick your own time, choose *Manual*. Then press *Next*.
We recommend choosing the automatic booking mode when browsing on a mobile device.



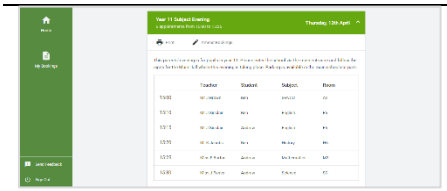

**Step 4: Choose Teachers**
If you chose the automatic booking mode, drag the sliders at the top of the screen to indicate the earliest and latest you can attend.
There will only be one teacher to book an appointment with. A green tick indicates they're selected.




**Step 5a (Automatic): Book Appointments**
If you chose the automatic booking mode, you'll see provisional appointments which are held for 2 minutes. To keep them, choose Accept at the bottom left.
If the PD tutor is fully booked, please join the waiting list.




**Step 5b (Manual): Book Appointments**
Click any of the green cells to make an appointment. Blue cells signify where you already have an appointment. Grey cells are unavailable.
To change an appointment, delete the original by hovering over the blue box and clicking *Delete*. Then choose an alternate time.
You can optionally leave a message for the teacher to say what you'd like to discuss, or raise anything beforehand.
Once you're finished booking all appointments, at the top of the page in the alert box, press *click here* to finish the booking process.



**Step 6: Finished**

Bookings now appear on the My Bookings page. An email confirmation has been sent and you can also print appointments by pressing *Print*. Click *Subscribe to Calendar* to add these and any future bookings to your calendar.

To change your appointments, click on *Amend Bookings*.